



## **Terms of Reference/Code of Conduct**

The Yorkshire Area of the British Tenpin Bowling Association are committed to sporting excellence and to the development of tenpin bowling, primarily within the county, and where possible to both national and international standards.

### **Section 1 General**

*This Section applies to all BTBA members when on County business (eg: Committee Members, Officials, Team Managers, County Squad Members and Supporters)*

1. You are expected to act at all times in a manner befitting your status as an ambassador of the county and of the sport of tenpin bowling.
2. You must at all times respect the rights, dignity and worth of every human being and act in a way that is conducive to good sportsmanship.
3. You must not under any circumstances make derogatory or abusive remarks against fellow team members, opposing team members or the officials or members of national or local associations.
4. You must refrain from any form of harassment towards national and local association officials, staff, consultant, volunteers, bowlers or spectators.
5. You must refrain from any physical abuse of bowling centre or other bowler's equipment. (Including your own)
6. You must at all times uphold the policies and rules of the national and local associations.
7. Officials, managers and coaches will be provided with suitable bowling shirts, which must be worn when representing the county and bowlers must also wear suitable trousers (or skirt/skort) of the colour advised by the county.

The wearing of denim jeans will not be permitted.

Whilst wearing a County shirt you are reminded that whilst doing so, you are representing the county and will be expected to adhere to these Terms of Reference/Code of Conduct. Any contravention will be brought to the attention of the committee and disciplinary action may be taken.

*(This point to apply equally to county supporters wearing a county shirt but not on official duty.)*



8. Independent travelling supporters connected with county members must be made aware that no interference with county business will be permitted.
9. Under no circumstances will anyone who is legally old enough to consume alcohol, and is representing the county, be allowed to consume alcohol during a tournament. This includes breaks for lane dressing **and meals**, and when a player is in reserve or waiting to play. Where a tournament spans more than one day, any player who, in the opinion of the Team Manager, is impaired or otherwise unfit to bowl due to the effects of alcohol from the night before, will not be allowed to play until such time as the Team Manager feels that they are able to contribute to the overall team performance without risk of bringing the game, or the team into disrepute.
10. Under no circumstances will bowlers who are **NOT** legally old enough to consume alcohol, and are representing Yorkshire, be allowed to consume alcohol during a tournament.
11. Under no circumstances will smoking be permitted when a bowler is playing, either on or off the lanes. Smoking will only be allowed during official break periods, and then only in the correctly designated areas
12. If any monetary prizes are won by a bowler or team representing the county, the money will first be used to fully reimburse the local association, any entry fees or other expenses and the balance (if any) will then shared 50/50 between the area association and the winning bowlers.
13. Any action which, in the opinion of the Team Manager, is liable to bring the sport of tenpin bowling or the Yorkshire Area of the BTBA into disrepute will not be tolerated and any such action or any other breach of these Terms of reference/Code of Conduct, will be reported to the Yorkshire BTBA Area Committee, who will review the future eligibility of the bowler to represent the county.
14. Selection to represent the County is undertaken annually by a selection committee and is based on a combination of the criteria listed below. The committee review all these criteria, and reach a democratic majority decision on the best squad of bowlers to represent the County. Any member of the selection committee with a personal interest in a particular candidate (e.g.: Parent or relative) is excluded from the committee during discussions on that candidate.
  - a. The bowler's results and performance during County Trials.
  - b. The bowler's position within the National Rankings.
  - c. Past Performance when representing Yorkshire.
  - d. The bowler's attitude, appearance, and ability to mix with other team members.
  - e. Reports and other information on the Bowlers current form. (league averages etc.)



## Section 2 – Squad Members

*This section applies to all members of Yorkshire County Squads*

- 1) County members must, at all times, act under the instructions of the County Manager, or authorized deputy, who reserves the right to send any team members home for contravention of the Terms of Reference.
- 2) Whist representing the county, county members are expected to act in a responsible manner at all times, and in particular must **not:-**
  - i. **Drink Alcohol**
  - ii. **Smoke at any time**
- 3) Interviews at events should not be given to the media or TV without the prior permission of the County Manager who must be present during the interview.  
  
All other interviews must have prior written permission by BTBA Head Office
- 4) Rules and Regulations of the BTBA must be observed at all time
- 5) Any complaints relating to the organization of an event must be made to the County Manager during the event, and not to the organisation concerned.
- 6) County members are responsible for the legality of their bowling equipment which must be accurately checked before participating in county events.
- 7) County members must make the County Manager aware of any medication or substance being taken prior to participating in county events.
- 8) Any County member should promptly inform the County Manager of any personal circumstances that might affect their ability to perform county duties.
- 9) Any serious breach of the Code of Conduct/Terms of Reference may result in a county member being withdrawn from an event and/or being sent home, followed by disciplinary action.
- 10) All team members will abide by the Governing body Rules and Regulations relating to UK Sport and IOC Drug Control.
- 11) County members must be current members of the BTBA.

**Note:** It is the bowler's responsibility to ensure that they are able to produce a **current** BTBA membership card when chosen to represent their County in any Inter-County Competitions. Please also ensure that you apply direct to head office for your membership card at the start of new season, and **DO NOT** rely upon renewal through a sanctioned league.



### **Section 3 – Junior Squad Members**

*This section applies to all Junior County Squad Members, Officials, Coaches, Instructors and Team Managers associated with Juniors.*

- 1) Whist representing the county, county members are expected to act in a responsible manner at all times, and in particular must **not:-**
  - i. **Drink Alcohol**
  - ii. **Enter any bedroom occupied by a member of the opposite sex**
  - iii. **Smoke at any time**
- 2) No county team member may leave the hotel or venue without the express permission of the County Team Manager.
- 3) All County team officials, coaches and instructors travelling with the team must be licensed in accordance with BTBA Rule 333.
- 4) All Officials, coaches and instructors must conform to the guidelines for the protection of children in Tenpin bowling or any official publication relating to the protection of children in sport. At no time shall the team be without a licensed official or instructor whilst on county duties